

LGBTQ+ Group session volunteer

ROLE PURPOSE – Encourage group member participation in staff led LGBT+ workshops and focus groups. Enhance group cohesion and contributions through providing additional guidance and support to attendees.

MAIN SKILLS, EXPERIENCE AND QUALITIES (We would expect you to demonstrate how you meet these on your application form).

- A member of the LGBTQ+ community or ally
- Non-Judgmental attitudes and beliefs
- Willingness to learn
- Friendly and approachable
- Enthusiasm

OTHER SKILLS, EXPERIENCE AND QUALITIES (if you do not have all these, we can support your learning)

- Planning and organisation
- Communication (listening and feeding back)
- Understanding of risk and safeguarding
- Teamwork

MAIN TASKS AND ACTIVITIES FOR THIS ROLE (this may vary slightly depending on the group session where you are volunteering)

- Attendance and contribution to pre session planning meetings.
- Enhance the session facilitation by welcoming those attending and providing information about the session as agreed with lead staff member.
- Support the session facilitation throughout the duration.
- Listen to views and feedback provided by attendees and record as agreed with lead staff member.
- Pass on any concerns to the session staff member.
- Support the session lead with preparing a ‘Health and Safety’ risk assessment if required.

- Helping with packing up after the session ends.
- Attendance and contribution to post session feedback meetings.

WHAT YOU CAN EXPECT FROM US

- An opportunity to be involved supporting the LGBTQ+ community
- Support from our staff team.
- An induction before you volunteer about the Diversity Trust and your role.
- Reimbursement of volunteer expenses (in line with our volunteer expenses policy)
- Opportunities to meet other people and develop connections
- An opportunity to use your skills and experience to help others
- Confirmation of your volunteering reference

WHAT WE EXPECT FROM YOU

- You identify as LGBTQ+ or are an ally
- A commitment to your volunteering role
- Report to the 'lead staff member' whilst volunteering
- Letting us know if you are unable to meet your volunteering commitments – ideally, at least 24 hours before your volunteering is due to start
- Letting us know if are experiencing any problems or need additional support whilst volunteering
- Carry out your volunteering commitments in line with all volunteer policies and procedures – ensuring you are demonstrating behaviours that align with the Diversity Trusts social objectives and how we work
- Attendance at a volunteer induction session (s)
- Sharing any concerns immediately with the session staff lead
- Willingness to undertake a DBS check (level of which) depending on requirements of the role